

## EMPLOYMENT OPPORTUNITY

### Part-time Editor in Chief Applegater Newsmagazine

Applegate Valley Community Newspaper, Inc., an established nonprofit corporation celebrating its 30th year, seeks an experienced editor in chief to manage content and production of the *Applegater*, its 24-page quarterly newsmagazine. The *Applegater* presents constructive, relevant, educational, and entertaining reports on a wide variety of subjects and acts as a clearinghouse for the many rural and diverse communities of the Applegate Valley.

In addition to content and production responsibilities, the editor in chief is required by corporate bylaws to sit on the board of directors (as a volunteer) and attend monthly board meetings in the Applegate Valley. The editor is an independent contractor and payment is commensurate with experience. Benefits are not available.

#### Responsibilities

- Manage and oversee print and online publication, including reviewing all content, photographs/images, and enforcing style guidelines
- Meet deadlines and budget requirements
- Follow publication standards and policies
- Check content for accuracy and errors
- Create print production calendar for each issue
- Suggest article topics per established editorial calendar and assign to volunteer writers
- Distribute “call for articles” through in-house email list, Jo’s List, and Facebook
- To assure accuracy and appropriateness, work with editorial committee, copy editors, and proofers to edit, fact-check, proofread, and improve articles
- Coordinate production with layout editor
- Work with advertising reps to meet ad deadlines

#### Requirements

- Proven working experience as an editor in chief
- Strong writing/editing/proofreading skills and an excellent portfolio
- Print production experience
- Hands-on experience with Word, Excel, and Photoshop; knowledge of InDesign
- Excellent written skills in English
- An eye for detail along with critical thinking
- Prioritizing and multitasking
- Four-year degree in journalism, communications, English, or related field
- Work remotely and have own computer and applicable software

**Submit resume by September 15 to [diana@applegater.org](mailto:diana@applegater.org).**

The *Applegater* is a 501(c)(3) nonprofit corporation. For more information about the organization, visit [applegater.org](http://applegater.org).

## REPORT FROM THE CHAIR OF THE BOARD

### New faces on the *Applegater* team

BY DIANA COOGLE

I am pleased to welcome two new people aboard the *Applegater*: board member, Jennifer Theone (see article on page 2) and Jackson County advertising representative, Alyssa Prophet.

At our 30th-birthday event last June, a bright-eyed young woman came up to me and said, “I see the *Applegater* needs a treasurer. I’d like to do that job.” That was Jenn. I told her she would have to join the board to serve as treasurer. She was glad to do that. Subsequently she was interviewed by two board members, then joined us at a meeting before being voted in. She has been enjoying her training under Barbara Holiday. I am so pleased to have her on the board.

Our new ad rep, Alyssa Prophet, founded Prophet Solutions, LLC, to help small businesses and nonprofits with bookkeeping, digital marketing, and event planning. She is taking the place of Ron Turpen, who for such a long time brought in ads for us from businesses in Jackson County. Ron died last spring. (See “In Memoriam,” page 2.) We will miss him at the *Applegater* and thank him posthumously for his years of dedication to the paper and the community.

I am sorry to have to inform readers of Barbara Holiday’s resignation as editor in chief of the *Applegater*. To say we will miss her doesn’t come close

to expressing my dismay and dejection upon receiving her resignation letter. No one has served the *Applegater* and, through it, the Applegate community, longer or with more devotion than Barbara. The community is richer and more cohesive for her many years as editor of its paper. We on the board wish her well as she moves on to other aspects of her life, in spite of our sorrow at our own editorless, Barbara-less position.

And so we’re looking for a new editor in chief. Might that be you? Get in touch!

Later this month the board will have its annual one-day retreat, with a morning session at Cantrall-Buckley Park and an afternoon session at Red Lily Vineyards. We appreciate the capable leadership of Seth Kaplan as our moderator. I know I am speaking for the whole board when I say we are looking forward to this enjoyable and highly beneficial time together.

Diana Coogle • [diana@applegater.org](mailto:diana@applegater.org)  
Chair, *Applegater* Board of Directors

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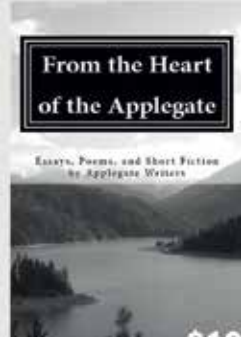


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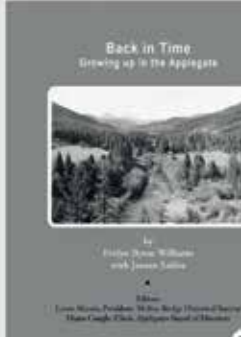
BOOKS FOR SALE



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**Back in Time**  
Growing up in the Applegate  
by Freda Joyce Williams with James Sallis  
\$20

Help support the *Applegater*! Visit [applegater.org](http://applegater.org) for more information and to purchase.

### OPINION PIECES AND LETTERS TO THE EDITOR


Opinion pieces and letters to the editor represent the opinion of the author, not that of the *Applegater* or the Applegate Valley Community Newspaper, Inc. As a community-based newsmagazine, we receive diverse opinions on different topics. We honor these opinions, but object to personal attacks and reserve the right to edit accordingly. Opinion pieces and letters to the editor **must pertain to and mention the Applegate Watershed. We encourage authors to include verifiable facts to back up their arguments.**

**Opinion pieces.** Limited to 500 words; no images. Opinion pieces submitted by the same person will not be run consecutively. Responses to previously published opinion pieces will not be published. Must include publishable contact information (phone number and/or email address).

**Letters.** Limited to 200 words; must be signed, with a full street address or PO Box and phone number. Only the writer’s name and hometown will be published.

**Anonymous letters and opinion pieces, reprinted articles, press releases, and political campaign articles will not be published.** Individual letters and opinion pieces may or may not be published. All submissions will be edited for grammar and length.

Email opinion pieces and letters to [gater@applegater.org](mailto:gater@applegater.org) or mail to *Applegater*, Applegate Valley Community Newspaper, Inc., PO Box 14, Jacksonville, OR 97530.



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